# First Sentier Investors ICVC (the 'Company')

## OEIC subscription dealing form for Corporate Clients

Minimum investment levels for our funds can be viewed in the Prospectus, fund Factsheets or are available on request.

Please read the key investor information document (KIID) for the class of shares you wish to invest in before completing this form.



Before completing this form, please read the statement on the use of customer information and also the Notes and Declaration. Please ensure that you complete all relevant sections on this form, including the reverse. (\*Optional fields, in the case of daytime or evening telephone numbers at least one number must be provided). **Return the form to**First Sentier Investors (UK) Funds Limited PO Box 404, Darlington, DL1 9UZ or fax to 0207 964 2727 (International +44 207 964 2727).

Our dealing team can be contacted on 0800 587 3388 (UK Investors only) or +44 (0) 203 528 4102.

## Important Information

#### **Notes**

- 1. No application (including any transfer application) or instruction to deal will be processed until all required information has been provided by the applicant. The Authorised Corporate Director reserves the right to reject any application at its sole discretion. The Company, Administrator and the Distributor reserve the right to request additional documents as are necessary to verify the identity of the applicant(s) for the purpose of anti-money laundering, counter terrorist financing and any other laws or regulations.
- 2. All prospective investors should consult with their own advisors regarding the possible implications and classifications of FATCA on an investment in the Company.
- 3. If you sign this form and dealing instruction, you will be bound to pay for the shares within 4 business days of the valuation point.
- 4. Due to the closure of certain stock markets and regulated markets we invest in, a number of our funds may have additional non-dealing days, to align the days on which investors are able to subscribe, redeem and/or otherwise deal in a Fund with its ability to calculate the relevant net asset value and/or dispose of the relevant Fund assets.

## 1. Corporate applicants details

References to "you" below are to the corporate applicant or Trust, acting by its Trustees,	as appropriate.
Legal name of entity/branch	Place of incorporation
Existing client no.	Registered/residence address
Account Designation (if applicable)	
Contact person (full name)	Postcode
	Country
Telephone Country Code Area Code Tel	Correspondence address (if different from above)
Email address	
Fax Country Code Area Code Tel	Postcode
	Country

### 2. Investment details

Please indicate which funds and share classes you wish to invest in. By signing this form and dealing instruction, you are committed to pay the purchase price for the shares. For certain funds, Euro share classes and US dollar share classes are also available (please consult the fund prospectus for a complete list of the funds). Minimum investment levels for our funds can be viewed in the Prospectus, fund Factsheets or are available on request. Hedged share classes are also available in certain currencies within certain funds. **Bank account details for settlement can be found at the end of this form.** Purchases must be settled in the same currency of the share class you have chosen. If you wish to invest monthly, please complete the direct debit form in section 3. **A valid ISIN must be provided in order for your instruction to be processed.** 

	(ISIN can be located on fund share class	
Fund Name	Key Investor Information Document - KIID)	Lump sums Regular savings
		£
		£
		£
		£
Total Investment		£
Fund Name	EUR Fund Identifier: ISIN (ISIN can be located on fund share class Key Investor Information Document - KIID)	Lump sums
		€
		€
		€
		€
		€
Total Investment		€
Fund Name	USD Fund Identifier: ISIN (ISIN can be located on fund share class Key Investor Information Document - KIID)	Lump sums
		\$
		\$
		\$
		\$
Total Investment		\$

## 3. Direct Debit Guarantee

- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit we will notify you (normally 10 working days) in advance of your account being debited or as otherwise agreed.
- If you request us to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by us or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when we ask you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Name and postal address of your Bank/Building Society Branch	
To the Manager, Bank/Building Society	
Address	
Postcode	
Name/s of account holder/s	
Bank/Building Society account no.  Branch sort code	
Signature/s:  Please note that Banks and Building Societies may not accept Direct Debit instructions for some types of account	

Instruction to your Bank or Building Society
Please pay First Sentier Investors (UK) Funds Limited
Direct Debits from the account detailed on this
instruction subject to the safeguards assured by
the Direct Debit Guarantee. I understand that this
instruction may remain with First Sentier Investors
(UK) Funds Limited and, if so, details will be passed
electronically to my Bank or Building Society.

Date:

DIRECT Debit

Originator's identification no.

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## 4. Your signature and declaration

Please read the declaration below before you sign and date this OEIC application form. By signing you make the declaration shown below and confirm that you have read this form and the separate key investor information document ("KIID") for the fund(s) in which you have chosen to invest.

Please refer to the prospectus for the full terms and conditions governing your investment with us. The prospectus can be obtained from our website or free of charge on request

## **Declaration: To First Sentier Investors (UK) Funds Limited** I/We declare that:

- I am/We are aged 18 or over;
- I/We have checked the information about me in this form and otherwise provided by me and it is correct to the best of my knowledge and belief. I will notify First Sentier Investors (UK) Funds Limited of any changes to the information without delay;
- I am/We are not US Person(s) (as defined in the Prospectus) or acting for the account or benefit of a US Person;
- I am/We are not an ERISA Plan asset (ERISA Plan being defined in the prospectus).
- Unless otherwise specified I am/we are not a "Specified United States Person" under the tax laws of the U.S.\* or a non-U.S. entity with one or more Specified United States Persons as "substantial United States owners" or "Controlling Persons"
  - \* For this purpose, a "Specified United States Person" will include, subject to certain exceptions, (A) an individual who is a citizen or resident of the U.S., (B) a partnership or corporation (including any entity treated as a partnership or corporation for U.S. tax purposes, such as a limited liability company) organised in or under the laws of the U.S. or any state of the U.S. thereof (including the District of Columbia), (C) any estate the income of which is subject to U.S. tax regardless of its source, and (D) any trust if (i) a court within the U.S. is able to exercise primary supervision over the administration of the trust and (ii) one or more United States persons have the authority to control all substantial decisions of the trust.

I/We declare that I/we do not intend to sell or transfer any Shares which I/we may purchase to any person who is a Specified United States Person.

I am/We are not a person resident or otherwise located in Canada.

#### I/We agree and consent:

- to First Sentier Investors (UK) Funds Limited contacting me/us at the email address stated overleaf;
- to notify First Sentier Investors (UK) Funds Limited immediately on becoming a US Person or holding on behalf or for the benefit of a US Person;
- to notify First Sentier Investors (UK) Funds Limited immediately on becoming a specified United States person;
- to notify First Sentier Investors (UK) Funds Limited immediately on becoming a person resident or otherwise located in Canada;
- to notify First Sentier Investors (UK) Funds Limited immediately in the event that the investor pursuant to this application becomes an ERISA Plan asset;
- not to transfer Shares to a US Person or a person who will hold the Shares on behalf or for the benefit of a US Person;
- to indemnify and hold harmless First Sentier Investors (UK) Funds Limited, the Investment Manager and First Sentier Investors ICVC and their respective agents from time to time for any costs or losses incurred, suffered or arising in connection with a breach of the above declarations and agreements and/or in relation to any late or non-payment of the settlement amount and/or my/our actions or failure to provide any information or documents requested by any of them to comply with the AEOI regimes or other laws or regulations.

## **Declaration: To First Sentier Investors (UK) Funds Limited** I/We declare and agree:

- I/We agree to provide on request in a timely manner any information or documentation in relation to myself/ourselves and, if and to the extent required, my/our direct or indirect beneficial owner(s)/Controlling Persons (if any), as may be necessary or desirable for the Company (or its agents) to comply with any reporting or other obligations and/or prevent the withholding of tax under the AEOI regimes.
- I/We acknowledge that the Company may, in accordance with the provisions of the Prospectus compulsorily redeem my/our shares in the Fund(s) if I/We acquire or are holding such units in breach of the requirements or in the circumstances detailed in the Prospectus of the Fund(s), whether at the point of my/our investment or thereafter; and
  - I/We undertake to observe and be bound by any such decision by the Company and agree that the Company/Investment Manager shall not assume liability for any losses arising from a compulsory redemption of any of my/our shares in the Fund.
- I/We confirm that all the information provided by me/us in this Application Form and as otherwise provided by me/us to the Company/Investment Manager shall remain valid and I/We also undertake to immediately notify the Company/Investment Manager of any changes to such information.
- I/We acknowledge that if I/we provide information and documentation that is in any way misleading, or fail to provide the Company (and/or its agents) with the requested information and documentation necessary in either case to satisfy the Company's obligations under the AEOI regimes, the Company reserves the right: (i) to take any action and/or pursue all remedies at its disposal.
- I/we acknowledge that the Prospectus (General Information, Protection of client money) describes how you will settle purchases and redemptions of Shares with me/us, including where you will do so on a delivery versus payment basis and will not be required to treat the money as client money (provided you settle with me/us within the time frames required by the FCA Rules). I/we agree to you not treating my/our money as client money in those circumstances.
- I/we acknowledge that the Investment Manager will treat me/us as a professional client under the FCA's categorisation rules. I/we acknowledge that we have the right to request that I am/we are re-categorised as a retail client but that that such re-categorisation may be refused by the Investment Manager. I/we acknowledge that the categorisation of a professional client means that I/we will not have the right to any complaints to the Financial Ombudsman service nor will I/we be eligible for any compensation under the Financial Services Compensation Scheme.
- I/We confirm that all the information made by me/us in this Application Form shall remain valid and I/We also undertake to immediately notify you in writing if there is any change in my/our registration details above in the subsequent years.
- I/We agree to compensate the Company, First Sentier Investors (UK) Funds Limited, the Investment Manager (or their respective agents from time to time) from time to time for any losses or expenses arising in connection with a breach of the above declarations and agreements my/our actions or failure to provide any information or documents requested by any of them to comply with the AEOI regimes or other laws or regulations.

  I/We acknowledge that the KIID can be obtained from the website www.firstsentierinvestors.com or hard copies can obtained by contacting Client Services on
- 0800 587 4141 (+44 203 528 4102) and consent to being provided with the KIID in this form via the website.
- I/We have received and read the KIID for the relevant share class.

## If you wish to write to us:

**Dealing Services** First Sentier Investors (UK) Funds PO BOX 404 Darlington DL19UZ

## If you wish to call us:

Regarding placing a deal or have a deal query: Telephone: 0800 587 3388 (UK Investors) or +44 203 528 4102 Fax: +44 207 964 2727 Regarding a general query: Telephone: 0800 587 4141 (+44 203 528 4102)

9.00 am to 5.00 pm (UK time) Monday to Friday except for bank holidays in England and Wales, the last business day before Christmas and other days at the ACD's discretion.

## **Use of Customer Information**

The personal information that you provide in this application form will be processed by First Sentier Investors (UK) Funds Limited or its agents or third party administrators in accordance with the privacy notice provided alongside this application form (the "Privacy Notice"). In the event of an inconsistency between the content of this application form and the content of the Privacy Notice, the Privacy Notice will prevail.

#### Notes

- 1. No application (including any transfer application) will be processed until all required information has been provided by the applicant. The Authorised Corporate Director reserves the right to reject any application at its sole discretion.
- 2. UK regulations require the Company to collect and disclose certain information about each investor and certain related persons and their investments in the Company to HM Revenue & Customs and/or other tax authorities overseas. These regulations (as amended or replaced from time to time) were enacted pursuant to an intergovernmental agreement signed by the UK with the United States to implement the US Foreign Account Tax Compliance Act ("FATCA"), similar bilateral agreements the UK signed with each of the British Crown Dependencies and Gibraltar ("UK FATCA") and a multilateral agreement with the UK signed with various jurisdictions to implement a similar regime known as the OECD Common Reporting Standard ("CRS", and together with FATCA and UK FATCA and similar regimes, the "AEOI regimes"). The Company may have further future obligations under the CRS and similar AEOI regimes.
  All prospective investors should consult with their own advisors regarding the possible implications and classifications under the AEOI regimes of an investment.
  - All prospective investors should consult with their own advisors regarding the possible implications and classifications under the AEOI regimes of an investment in the Company.
- 3. The Company, Administrator and the Distributer reserve the right to request additional documents as are necessary to verify the identity of the applicant(s) for the purpose of anti-money laundering, counter terrorist financing and any other laws or regulations.

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Consent to Marketing				
From time to time we and other First Sentier Investors group companies and their representatives may wish to send you information about other products and services available from First Sentier Investors by telephone, mail or email.				
If you would like to receive such information, please tick this box.				
By signing below you confirm your consent to the above use of your information.				

# First Authorised Signatory Signature: Signature: Signature:

Registered office: Finsbury Circus House, 15 Finsbury Circus, London EC2M 7EB, (FCA registration number 143359).

Print Name:	Print Name:
Date:	Date:
Telephone Number:	Telephone Number:

Email Address:

Email Address:

Email Address:

Email Address:

Email Address:

# **Privacy Notice**

## **First Sentier Investors ICVC**

## **Background**

This Notice gives information on how the First Sentier Investors (UK) group of companies collect, use and protect the personal data held about investors.

#### Information about us

References in this Notice to First Sentier Investors (UK) will include the following companies:

#### First Sentier Investors ICVC\*

First Sentier Investors (UK) Funds Limited\*

(together "we", "us" or "our")

\*Authorised and regulated by the Financial Conduct Authority of the United Kingdom.

#### Information we may collect

First Sentier Investors (UK) collects from time to time, personal data on investors from a number of sources, including from: investor application forms; other First Sentier Investors (UK) forms (including website forms); correspondence, conversations with clients, advisers, intermediaries; business cards; third party service providers to our funds (for example, transfer agents, administrators, distributors, custodians, paying agents); client advisers; other third parties; and from public sources. This information may be collected directly from investors or indirectly from third parties, as follows:

#### From you

We may collect from you and process the following personal data:

 Your name; address (including proof of name and address); photo identification; contact details both personal and work (for example, your email and phone numbers); job title and company; nationality; citizenship; tax residency; date of birth; passport details; national insurance number and other tax details; adviser details; investment details; banking details; signed contracts with you; business cards, contact sheets and biographies; financial dealings; family connections; details of your company's directors, secretaries, authorised signatories and identification documents; details of any complaints made; data received from due diligence activities (such as anti-money laundering, politically exposed persons and sanctions checks); responses to surveys and competitions; fraud enquiries (for example, information from police reports); images captured by CCTV cameras on our premises; recordings of telephone conversations and electronic communications with our staff.

## From third parties

We may collect personal data about you from third parties in particular:

- Third party service providers to our funds (for example, transfer agents, registrars, administrators, distributors, custodians and paying agents) information received includes personal details of investors obtained from fund application forms such as: name; address; contact details; nationality; national insurance number; date of birth; tax residency; adviser details; investment details; bank account details.
- Your advisers (including independent financial advisers) information received may include your name, address, gender, date of birth; bank details.
- Our vendors such as Experian and World-Check information received includes the results of "Know Your Client", anti-money laundering, politically
  exposed persons and sanctions checks.
- Publically available sources such as MandateWire and LinkedIn information available includes contact details of institutional investors (MandateWire) and details of job title, company, former employers and roles, and connections (LinkedIn).

## How we will use the information we collect

The information we collect and use will depend on the nature of our business relationship with you, as follows:

- In relation to **prospective investors**, we may process personal data for identification purposes (prior to becoming an investor in our funds), for the purposes of anti-money laundering, counter terrorist financing, suitability and appropriateness assessments, "Know Your Client" and credit-worthiness checks, and for any other applicable legal or regulatory reasons. Failure to provide relevant information will mean that we will not be able to on-board a potential investor.
- In relation to **investors in our funds**, we may process information collected for the purpose of account administration and other general business purposes (for example, for processing subscriptions and investments; maintaining the share register of investors, carrying out investor instructions; handling any complaints and enquiries; sending investor communications, including financial reports, valuations, corporate actions). In addition, in order to comply with regulatory obligations, we may collect and disclose certain information about our investors and certain related persons and their investments to HM Revenue & Customs and/or other relevant tax authorities overseas.
- We may from time to time process personal data of investors to comply with legal and regulatory requirements impacting our business. In particular, we
  may need in the context of our business: to obtain legal advice on legal and regulatory requirements; to report to relevant regulators; to comply with market
  opening and registration requirements in the conduct of our business.
- In relation to intermediaries who introduce investors into our funds (such as distributors, platforms and independent financial advisers), we may
  process personal data to conduct market research, gauge product sales or product performance or assess the creditworthiness of intermediaries.
  In addition, we may process the personal data of investors introduced to our funds, as outlined above.
- Monitoring purposes: we may process personal data to analyse the performance of IT systems, monitor usage of resources and systems and to improve
  products, services and usability of our technology platform, including telephone calls and electronic communications with our staff which may be recorded
  for the purposes of retaining a record of communications, in the interests of security, for training and compliance monitoring purposes and/or to comply
  with legal or regulatory obligations.
- Where you have provided your consent, we may process your personal data for the purposes of informing you (for example, by telephone, mail
  and email) about other products and services available from the First Sentier Investors (UK) group of companies and of marketing campaigns
  and event invitations.

We are entitled to use your personal data in these ways because:

- > We have legal and regulatory obligations that we have to discharge;
- > We may need to in order to establish, exercise or defend our legal rights or for the purpose of legal proceedings;
- > The use of your personal data as described is necessary for our legitimate business interests (or the legitimate interests of one or more of our affiliates);
- > The use of your personal data is necessary for the performance of a contract with you;
- > You have provided your consent to us processing your personal data (other than for marketing purposes); or
- > You have provided your consent to us processing your personal data for the purposes of informing you (for example, by telephone, mail or email) about other products and services available from the First Sentier Investors (UK) group of companies and of marketing campaigns and event invitations.

#### Disclosure of your information

- We may disclose your personal data to any member of the First Sentier Investors (UK) group, which means our affiliates, for internal business and
  administrative purposes (including to administer our products and services and for prudential and risk management purposes) and, where you have
  given your consent, to provide you with information on related products and services. We may also disclose personal data relating to our clients to
  members of our group to whom we sub-delegate our services (for example, trade order execution and portfolio management).
- We may disclose your personal data to third parties that are specifically engaged by us to provide services to us, in which case we will require those parties to keep that information confidential and secure and to use it solely for the purpose of providing the specified services to us. The following is a list of the types of third parties who process your personal data on our behalf:
  - > third party service providers to our funds (for example, transfer agents, administrators, distributors, custodians, paying agents and researchers). These third party service providers may also disclose and transfer your personal data to their affiliates or other third party contractors.
  - > credit reference agencies, debt collection agencies and other companies for use in credit decisions, for fraud prevention, to pursue debtors and for the verification of identity
  - > document execution vendors in relation to the execution of contracts with our clients;
  - > insurance brokers:
  - > professional advisers (for example, accountants/tax advisors and legal advisors).
- If you use a financial adviser (as indicated on your investor application form), then details of your investments and valuations may also be provided to such financial adviser.
- We may disclose to relevant tax authorities, regulators, government departments or competent authorities of the UK or of other countries, any personal
  data (including tax status, identity or residency or other personal and payment information, documents or self-certifications) in order to comply with a court
  order or to meet legal and regulatory requirements arising in the conduct of our business. Such disclosure may be made directly to such regulators or
  competent authorities or made indirectly to our advisers or providers who will make such filings or disclosures on our behalf.

## Transfers outside the UK and EEA

We may transfer your personal data to our overseas affiliates (including outside the UK or EEA) and/or allow the information to be accessed by our affiliates and their employees outside the UK or EEA as well as within. It may also be processed by personnel operating outside the UK or EEA who work for us or for one of our third party service providers.

Where we transfer your personal data outside the UK or EEA, we will ensure that it is protected in a manner that is consistent with how your personal data will be protected by us in the UK or EEA or that the transfer is otherwise compliant with data protection laws. This can be done in a number of ways, for example:

- > the country that we send the data to might be approved by the UK Information Commissioner's Office or the European Commission;
- > the recipient might have signed up to a contract based on "model contractual clauses" approved by the UK Information Commissioner's Office or the European Commission, obliging them to protect your personal data;
- where data protection laws permit us to transfer your personal data outside the UK or EEA.

You can obtain more details of the protection given to your personal data when it is transferred outside the UK or EEA by e-mailing us at infouk@firstsentier.com or writing to us at First Sentier Investors (UK) Funds Ltd, PO Box 404, Darlington, DL1 9UZ.

## How long will we store your data?

Personal data held by us will be kept confidential. How long we hold your personal data for will vary and will be determined by various criteria, including:

- the purpose for which we are using it we will need to keep the data for as long as is necessary for that purpose; and
- legal obligations laws or regulation may set a minimum period for which we have to keep your personal data.

#### Your rights in relation to your data

If you wish to contact us for any of the reasons below, please e-mail us at infouk@firstsentier.com or write to us at First Sentier Investors (UK) Funds Ltd, PO Box 404, Darlington, DL1 9UZ:-

- You have a right to access the information which we hold about you. If you wish to make an application to access or obtain this information, please
  contact us. In some circumstances, you have the right to receive some personal data in a structured, commonly used and machine-readable format and/
  or request that we transmit that data to a third party where this is technically feasible. Please note that this right only applies to personal data which you
  have provided to us.
- We take reasonable steps to ensure that the personal data we collect, use or disclose is **accurate**, **complete and up to date**. Please contact us if any of the details you have provided change. Please also contact us if you believe that the information we have about you is not accurate, complete or up to date.
- If you wish us to **erase or restrict** using your data, please contact us. We may need to discuss with you the basis of your request as there may be circumstances where we are legally entitled to continue processing your personal data/refuse your request.
- If you have previously provided your consent to our use of your data (other than for marketing purposes) and you wish to withdraw such consent, please
  contact us. We may need to discuss with you whether our use of your data needs to continue for lawful purposes (i.e. because we have another legitimate
  reason (other than your consent) for doing so).
- If you have previously consented to being sent information about other products and services available from the First Sentier Investors (UK)
  group of companies, you may withdraw such consent by contacting us.
- If you have any **complaints** in relation to the way we have used your information, please contact us in the first instance. You also have the right to lodge a complaint with the **Information Commissioner's Office** at *Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (Tel:* 0303 123 1113), if you think that any of your rights have been infringed by us.

## Other Products and Services

If you would like to receive further information from us about other products or services offered by First Sentier Investors (UK) Group, please ensure you tick the relevant box on the appropriate application form or contact us by e-mailing us at infouk@firstsentier.com or writing to us at First Sentier Investors (UK) Funds Ltd, PO Box 404, Darlington, DL1 9UZ.

## **Changes to our Privacy Notice**

This Notice was updated on 6 April 2022. We reserve the right to change this Notice at any time.

# **Settlement Bank Account Details**

Our subscription settlement timescale is T+4 (Trade date plus four working days). Once confirmation of your trade has been received then the appropriate bank account details below can be used to settle. Please note that we can only accept payment in the currency of the share class into which you have invested.

## **GBP Bank Details**

Swift Code: BARCGB22
Sort Code: 20 00 00
Account number: 23577287

Account name: FIRST SENTIER INVESTORS (UK) FUNDS LIMITED - OPERATING GBP ACCOUNT

IBAN number: GB59 BARC 2000 0023 5772 87

## **Euro Bank Details**

Swift Code: BARCGB22 Sort Code: 20 00 00 Account number: 78262866

Account name: FIRST SENTIER INVESTORS (UK) FUNDS LIMITED - OPERATING EUR ACCOUNT

IBAN number: GB49 BARC 2000 0078 2628 66

## **USD Bank Details**

Swift Code: BARCGB22 Sort Code: 20 00 00 Account number: 43172000

Account name: FIRST SENTIER INVESTORS (UK) FUNDS LIMITED - OPERATING USD ACCOUNT

IBAN number: GB14 BARC 2000 0043 1720 00